



Job Announcement

MOHANOKOR Microfinance Institution Plc is a financial institution in the provision of inclusive financial services to poor people within operation areas in 25 provinces and cities in order to contribute to the social economic development in Cambodia. To respond with rapidly growth of institution, we are looking for the qualified applicants for the vacant position as **Manager of Business Analytic Unit - 01 Post** based in **Head Office**.

❖ Job Summary

- The Manager of Business Report Analytic Unit is responsible for gathering, analyzing, and interpreting business data to create reports that support decision-making and strategy. This role involves working with different departments to identify key business trends, design and monitor performance metrics, and provide actionable insights through visualizations and reports.
- Prepare business plan (BP) for Deposit Department.
- Daily-weekly-monthly-quarterly and on-demand business performance report and analysis of Deposit products.
- Working closely to related department to get the data for business report to get standard dashboard for business.
- Build report for any business promotion to for business evaluation with cost analysis as well.
- Other tasks assigned by management.

❖ Job Responsibilities

1- Data Collection and Analysis

- Gather and analyze business data from various sources
- Identify trends, patterns, and insights to support business decision-making
- Ensure the accuracy, completeness, and integrity of data used for reporting

2- Business Reporting and Visualization

- Create business intelligence (BI) reports, dashboards, and presentations for management and stakeholders
- Develop and maintain automated reports using tools like Excel Dashboard, Power BI, or Tableau
- Provide data-driven recommendations to improve efficiency and business performance

3- Performance Monitoring and KPI Tracking

- Track and report key performance indicators (KPIs) across different business functions (e.g., credit sales, branch support function...etc)
- Conduct variance analysis to compare actual vs. projected performance
- Support budgeting and forecasting activities with data insights

4- Stakeholder Collaboration

- Work closely with different teams (e.g., finance, marketing, operations) to understand reporting needs
- Present findings and recommendations to senior management
- Support business teams with ad hoc data requests and reports

5- Data Management and Process Improvement

- Optimize reporting processes for efficiency and accuracy
- Maintain data security and confidentiality in compliance with company policies
- Identify opportunities to automate data extraction and reporting

❖ **Job Requirement**

- Bachelor's degree in business administration, finance, economics and data management
- At least 4 years' experience in business analysis, reporting, or credit analysis
- Experience with business intelligence (BI) tools excel dashboard, power BI, SQL and Tableau
- Strong data analysis and reporting skill
- Proficiency in Excel, SQL, BI tools for data visualization
- Ability to communicate complex data insight clearly
- Strong time management and organizational ability
- Willing to travel to provinces
- English is available for both speaking and writing
- Being honest, patient, and commitment

➤ **How to apply**

- Interest candidates can be send an application with detailed CV to MOHANOKOR through E-mail address: recruitment@mohanokor.com or direct address #24, Yothapol Khemarak Phoumin Blvd (271), Sangkat Ou Baek K'am, Khan Sen Sok, Phnom Penh, Kingdom of Cambodia.
- Only short-listed candidates will be contacted for an interview
- For more information, please contact phone or Telegram: **087 999 291 / 087 999 221**.

Thank You!